



No. 22.00.0000.052.25.001.21.680

Date: 16.11.2023

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka

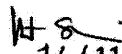
The undersigned is directed to convey the approval of the Ministry of Environment, Forest & Climate Change, Government of the People's Republic of Bangladesh, in favor of the following officer attending the '3rd Cohort Meeting of the Built Water Storage in South Asia Project', scheduled to be held in Sri Lanka from November 20th to 21st, 2023, under the terms and conditions described in paragraph 2.

| Sl No. | Name | Designation | Place of Posting |
|--------|-------------------------|-----------------|----------------------------------|
| i. | Mr. A.K.M Rafiqul Islam | Deputy Director | Department of Environment, Dhaka |

2. Terms and conditions:

- i. The Officer will start his journey for Sri Lanka on a convenient date near 20 November 2023;
- ii. The period of this meeting and the time spent for travel and transit will be treated as on duty;
- iii. He will draw his pay and allowances in local currency; **there will be no financial involvement of Bangladesh Government;**
- iv. International Water Management Institute, Colombo will bear all expenses of the aforesaid meeting;
- v. He will not be allowed to stay abroad more than the approved period;
- vi. He shall return to his respective workplace immediately after returning from the meeting and
- vii. He will have to submit reports on the meeting to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after his returning from the event.

3. This order is issued with the approval of the competent authority.


16/11/2023
(Israt Shadmin)
Deputy Secretary
Phone: 02-55100157
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

External

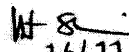
01. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
02. H.E. High Commissioner of Bangladesh to Sri Lanka, Bangladesh High Commission in Sri Lanka.
03. H.E. High Commissioner of Sri Lanka to Bangladesh, High Commission of Sri Lanka in Bangladesh.
04. Director General, Department of Environment, Dhaka.
05. Director General (Consular), Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
06. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
07. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

Internal

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
04. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
05. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (with request to upload the GO on the website).

Personal

01. Mr. A.K.M Rafiqul Islam, Deputy Director, Department of Environment, Dhaka.


16/11/2023
(Israt Shadmin)
Deputy Secretary