



No. 22.00.0000.052.25.001.21.721

Date: 03 December 2023

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka

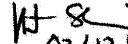
The undersigned is directed to convey the approval of the Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh, in favor of the following Officers attending the 'Institutional building and Capacity development for the conservation and utilization on the forest genetic resource' scheduled from **December 17th to 31st, 2023**, in **Nanning City, China**. This approval is in accordance with the terms and conditions outlined in paragraph 2.

Sl No.	Name	Designation	Place of Posting
i.	Ms. Rokeya Begum	Assistant Conservator of Forests	Monitoring & Evaluation Unit, Bana Bhaban, Agargaon, Dhaka.
ii.	Ms. Amita Mondal	Assistant Conservator of Forests	Social Forest Division, Jashore

2. Terms and conditions:

- i. The Officers will start their journey for China on a convenient date near 17 December 2023;
- ii. The period of this training course and the time spent for travel and transit will be treated as on duty;
- iii. They will draw their pay and allowances in local currency, **there will be no financial involvement of Bangladesh Government;**
- iv. The Guanxi Provincial Academy of Forestry (GAF) in cooperation with the Chinese Ministry of Science and Technology and the Guanxi Province Bureau of Forestry will bear all expenses of the aforesaid training course;
- v. They will not be allowed to stay abroad more than the approved period;
- vi. They shall return to their respective workplace immediately after returning from the training course and
- vii. They will have to submit reports on the training course to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after their return from the event.

3. This order is issued with the approval of the competent authority.


03/12/2023
(Israt Shadmin)

Deputy Secretary

Phone: 02-55100257

Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

External

01. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
02. H.E. Ambassador of Bangladesh to the People's Republic of China, Embassy of Bangladesh in Beijing, China.
03. H.E. Ambassador of the People's Republic of China, Embassy of People's Republic of China in Dhaka, Bangladesh.
04. Chief Conservator of Forests (CC), Forest Department, Dhaka.
05. Director General (Consular), Ministry of Foreign Affairs, Dhaka (**with request to issue Note Verbale**).
06. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
07. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

Internal

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
04. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
05. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (**with request to upload the GO on the website**).

Personal

01. Ms. Rokeya Begum, Assistant Conservator of Forests, Monitoring & Evaluation Unit, Bana Bhaban, Agargaon, Dhaka.
02. Ms. Amita Mondal, Assistant Conservator of Forests, Social Forest Division, Jashore.

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03/12/2023
(Israt Shadmin)
Deputy Secretary