



No. 22.00.0000.052.25.002.24.173

Date: 10 March 2024

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka


The undersigned is directed to convey the approval of the Ministry of Environment, Forest & Climate Change, Government of the People's Republic of Bangladesh, for the following officer to attend a program titled 'XXVI IUFRO World Congress 2024', scheduled to be held from **23 to 29 June 2024**, in **Stockholm, Sweden**. This approval is granted in accordance with the terms and conditions outlined in paragraph 2.

Sl No.	Name	Designation	Place of Posting
i	Mr. Syedul Alam	Research Assistant	Bangladesh Forest Research Institute, Chattogram

2. Terms and conditions:

- i. The Officer will start his journey for **Sweden** around June 23, 2024;
- ii. The period of this conference and the time spent for travel and transit will be treated as on duty;
- iii. He will draw his pay and allowances in local currency;
- iv. International Union of Forest Research Organizations (IUFRO) will bear all expenses for participation in the aforementioned conference, **there will be no financial involvement of Bangladesh Government**;
- v. He will not be allowed to stay abroad more than the approved duration of his stay;
- vi. He shall return to his workplace immediately upon returning from the conference and
- vii. He will have to submit reports on the conference to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after his return from the conference.

3. This order is issued with the approval of the competent authority.


10.03.2024
(Jesmin Nahar)

Deputy Secretary
Phone: 02-55100257
Email: admin2@moef.gov.bd

No. 22.00.0000.052.25.002.24.173/1(13)

Date: 10.03.2024

Copy for kind information and necessary action (Not in order of seniority):

External


01. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
02. H. E. Ambassador to Sweden, Embassy of Bangladesh in Stockholm, Sweden.
03. H.E. Ambassador to the People's Republic of Bangladesh, Embassy of Sweden in Dhaka, Bangladesh.
04. Director General (Consular), Ministry of Foreign Affairs, Dhaka (**with request to issue Note Verbale**).
05. Director General, Department of Immigration and Passports, Dhaka.
06. Director, Bangladesh Forest Research Institute, Chattogram.
07. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
08. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

Internal

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
04. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (**with request to upload the GO on the website**).

Personal

01. Mr. Syedul Alam, Research Assistant, Bangladesh Forest Research Institute, Chattogram.


10.03.2024
(Jesmin Nahar)
Deputy Secretary