



No. 22.00.0000.052.25.003.22(1).212

Date: 09.04.2023

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh in favour of the following Officers for attending a meeting titled "CITES Big Cats Task Force" to be held in Entebbe, Uganda starting from **24.04.2023** to **28.04.2023** under the terms and conditions described in paragraph 2.

Sl No.	Name	Designation	Place of Posting
i.	Mr. Mohammad Harun Ur Rashid Khan	Conservator of Forest (cc)	Coastal Circle Barishal.
ii.	Ms. Shakila Nargis	Wildlife & Biodiversity Conservation Officer	Wildlife & Nature Conservation Circle, Ban Bhaban, Agargaon, Dhaka.

2. Terms and conditions:

- i. The Officers will start their journey for Uganda on 24 April 2023 or a convenient date close to that;
- ii. The period of meeting and the time spent for travel and transit will be treated as on duty;
- iii. They will draw their pay and allowances in local currency, **there will be no financial involvement of Bangladesh Government;**
- iv. CITES Secretariat will bear all expenses of the aforesaid meeting;
- v. They will not be allowed to stay abroad more than the approved period;
- vi. They shall return to their respective workplace immediately after returning from meeting and
- vii. They will have to submit reports on the meeting to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after their returning from the meeting.

3. This order is issued with the approval of the competent authority.

Md. Faizur Rahman

Assistant Secretary

Phone: 02-55100157

Email: admin2@moef.gov.bd

09.04.2023

Copy for kind information and necessary action (Not in order of seniority):

External


01. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
02. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
03. Honorary Consul General, Bangladeshi Honorary Consulate General in Kampala, Uganda.
04. Honorary Consul, Ugandan Honorary Consulate in Dhaka, Bangladesh
05. Chief Conservator of Forests, Forest Department, Dhaka.
06. Director General (Consular), Ministry of Foreign Affairs, Dhaka **(with request to issue Note Verbale).**
07. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
08. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

Internal

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
04. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
05. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka **(with request to upload the GO on the website).**

Personal

01. Mr. Mohammad Harun Ur Rashid Khan, Conservator of Forest (cc), Coastal Circle, Barishal.
02. Ms. Shakila Nargis, Wildlife & Biodiversity Conservation Officer, Wildlife & Nature Conservation Circle, Ban Bhaban, Agargaon, Dhaka.


Md. Faizur Rahman
Assistant Secretary

09.04.2023