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Date: 30.03.2023

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka

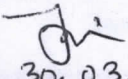
The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh in favour of the following Officers for attending the short course titled "Integrating Climate Change Adaptation and Disaster Management to Reduce Vulnerability" to be held in Australia from 01.05.2023 to 12.05.2023 under the terms and conditions described in paragraph 2.

Sl No.	Name	Designation	Place of Posting
i.	Mr. Kazi Abu Taher	Additional Director General (Joint Secretary)	Department of Environment
ii.	Ms. Lubna Yasmine	Joint Secretary	Ministry of Environment, Forest and Climate Change
iii.	Mr. Md. Abu Nasar Uddin	Deputy Secretary	Ministry of Environment, Forest and Climate Change
iv.	Ms. Mst. Mohsina Akter Banu	Deputy Secretary	Ministry of Environment, Forest and Climate Change
v.	Mr. Md. Kamrul Islam	Senior Assistant Secretary	Ministry of Environment, Forest and Climate Change

2. Terms and conditions:

- The Officers will start their journey for Australia on 30 April 2023 or a convenient date close to that;
- The period of this short course and the time spent for travel and transit will be treated as on duty;
- They will draw their pay and allowances in local currency, **there will be no financial involvement of Bangladesh Government;**
- The Australian Government will bear all expenses of the aforesaid short course;
- They will not be allowed to stay abroad more than the approved period;
- They shall return to their respective workplace immediately after returning from the short course and
- They will have to submit reports on the short course to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after their returning from the short course.

3. This order is issued with the approval of the competent authority.


30.03.2023
(Jesmin Nahar)

Senior Assistant Secretary
Phone: 02-55100257
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

External


01. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
02. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
03. Secretary, Economic Relations Division, Ministry of Finance.
04. H.E. High Commissioner of Bangladesh to Australia, Bangladesh High Commission in Canberra, Australia.
05. H.E. Australian High Commissioner to Bangladesh, Australian High Commission in Bangladesh.
06. Director General, Department of Environment, Dhaka.
07. Director General (Consular), Ministry of Foreign Affairs, Dhaka (**with request to issue Note Verbale**).
08. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
09. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

Internal

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
04. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
05. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (**with request to upload the GO on the website**).

Personal

01. Mr. Kazi Abu Taher, Additional Director General (Joint Secretary), Department of Environment.
02. Ms. Lubna Yasmine, Joint Secretary, Ministry of Environment, Forest and Climate Change.
03. Mr. Md. Abu Nasar Uddin, Deputy Secretary, Ministry of Environment, Forest and Climate Change.
04. Ms. Mst. Mohsina Akter Banu, Deputy Secretary, Ministry of Environment, Forest and Climate Change.
05. Mr. Md. Kamrul Islam, Senior Assistant Secretary, Ministry of Environment, Forest and Climate Change.


30.03.2023
(Jesmin Nahar)

Senior Assistant Secretary