



No. 22.00.0000.052.25.003.22(1).46

Date: 24.01.2023

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka

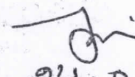
The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh in favour of the following Officer for attending the "IP4.2 Meeting of SAICM" to be held at **Nairobi, Kenya** from 27.02.2023 to 03.03.2023 under the terms and conditions described in paragraph 2.

Sl No.	Name	Designation	Place of Posting
01	Mr. Md. Rafiqul Islam	Joint Secretary	Ministry of Environment, Forest and Climate Change, Dhaka.

2. Terms and conditions:

- i. The Officer will start his journey for Kenya on a convenient date near to 27 February 2023;
- ii. The period of this meeting and the time spent for travel and transit will be treated as on duty;
- iii. He will draw his pay and allowances in local currency; **there will be no financial involvement of Bangladesh Government;**
- iv. Secretariat for the Strategic Approach to International Chemicals Management (SAICM) will bear all expenses of the aforesaid convention;
- v. He will not be allowed to stay abroad more than the approved period;
- vi. He shall return to his respective workplace immediately after returning from the meeting and
- vii. He will have to submit reports on the meeting to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within five days after his returning from the meeting;

3. This order is issued with the approval of the competent authority.


24.01.2023
(Jesmin Nahar)

Senior Assistant Secretary

Phone: 02-55100257

Email: admin2@moef.gov.bd

No. 22.00.0000.052.25.003.22(1)/46/1(16)

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Copy for kind information and necessary action (Not in order of seniority):

External

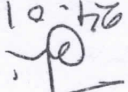
01. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
02. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
03. H.E. High Commissioner of Bangladesh to Kenya, High Commission of Bangladesh in Kenya.
04. Honorary Consul, Kenyan Honorary Consulate in Dhaka, Bangladesh.
05. Director General (Consular), Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbal).
06. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
07. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

Internal

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
04. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
05. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (with request to upload the GO on the website).
06. Accounts Officer, Ministry of Environment, Forest & Climate Change, Dhaka.
07. Mr. Jamrul Islam, Protocol Assistance Officer, Ministry of Environment, Forest & Climate Change, Dhaka.

Personal

01. Mr. Md. Rafiqul Islam, Joint Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.


24.01.2023
(Jesmin Nahar)
Senior Assistant Secretary