



No. 22.00.0000.052.25.003.22(1).617


Date: 28.12.2022

To: Chief Accounts and Finance Officer  
Ministry of Environment, Forest and Climate Change  
Segun Bagicha, Dhaka

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh in favour of the following officer for attending the "Preparations for the Midterm Review of the International Arrangement on Forests Organization-Led Initiative of the Collaborative Partnership on Forests on the Assessment of the Collaborative Partnership on Forests" to be held at **Rome, Italy** from 22.02.2023 to 23.02.2023 under the terms and conditions described in paragraph-2.

Sl No.	Name	Designation	Place of Posting
01	Mr. Gobinda Roy	Deputy Chief Conservator of Forests	Forest Department, Dhaka.

2. Terms and conditions:
  - i. The Officer will start his journey for Italy on a convenient date near to 22 February 2023;
  - ii. The period of this meeting and the time spent for travel and transit will be treated as on duty;
  - iii. He will draw his pay and allowances in local currency; **There will be no financial involvement of Bangladesh Government;**
  - iv. UNFF Secretariat will bear all expenses of the aforesaid meeting;
  - v. He will not be allowed to stay abroad more than the approved period;
  - vi. He shall return to his respective workplace immediately after returning from the meeting; and
  - vii. He will have to submit a report on the meeting to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within five days after his returning from the meeting;
3. This order is issued with the approval of the competent authority.

  
28.12.2022  
(Jesmin Nahar)

Senior Assistant Secretary  
Phone: 02-55100257  
Email: [admin2@moef.gov.bd](mailto:admin2@moef.gov.bd)

Copy for kind information and necessary action (Not in order of seniority):

**External**

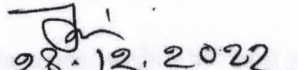
01. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
02. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
03. H.E. Ambassador, Embassy of Bangladesh in Rome, Italy.
04. H.E. Ambassador, Embassy of Italy in Dhaka, Bangladesh.
05. Chief Conservator of Forests, Forest Department, Dhaka.
06. Director General (Consular), Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
07. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
08. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

**Internal**

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
04. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
05. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (with request to upload the GO on the website).
06. Accounts Officer, Ministry of Environment, Forest & Climate Change, Dhaka.
07. Mr. Jamirul Islam, Protocol Assistance Officer, Ministry of Environment, Forest & Climate Change, Dhaka.

**Personal**

01. Mr. Gobinda Roy, Deputy Chief Conservator of Forests, Forest Department, Dhaka.

  
28.12.2022  
(Jesmin Nahar)

Senior Assistant Secretary