



শেখ হাসিনার নিয়ন্ত্রণ
জনস্বাস্থ্য সচিবালয় বাংলাদেশ

Government of the people's Republic of Bangladesh
Ministry of Environment, Forest and Climate Change
Planning-1 Section
www.moef.gov.bd

Memo No. 22.00.0000.078.14.006.20-10

Dated: 23.02.2023

To: Chief Accounts Officer
Ministry of Environment, Forest and Climate Change
Segun Baghicha, Dhaka, Bangladesh.

Sub: High-Level Forum on Clean Air in Asia and the Pacific, 2 and 3 March 2023,
Ulaanbaatar, Mongolia.

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh in favour of the officials stated below to participate in "High-Level Forum on Clean Air in Asia and the Pacific" to be held on 2 and 3 March 2023, at Ulaanbaatar, Mongolia.

SL	Name	Designation	Organization	Financing
1.	Md.Ziaul Haque	Director	Department of Environment	ESCAP

2. The terms and conditions of this tour are as follows:

- The Participants will be treated as on duty during this period;
- The Participants will draw his pay and allowances in local currency during the aforesaid period ;
- All expenses in connection with this visit will be borne by the ESCAP. There will be no financial involvement of Bangladesh Government. The Circular No. 09.00.0000.224.24.017.23.95 Date- 08.02.2023 of finance division of Ministry of Finance has been followed in this regard.
- The Participants will not stay abroad beyond the approved period (excluding travel time);
- He will submit a report on the acquired experiences to this ministry after return.

3.This order is issued with the approval of the competent authority.

(Handwritten signature and date)
23.02.2023

(Dr. Md. Saifur Rahman)
Deputy Secretary
Phone- 223354418
E-mail: saifur69@yahoo.com



Copy for information and necessary action to (Not as per seniority):

1. Senior Secretary, Ministry of Foreign Affairs, Dhaka
2. Secretary, Economic Relations Division (ERD), Agargaon Dhaka.
3. Additional Secretary (All), Ministry of Environment, Forest and Climate Change.
4. Director General, Department of Environment (DoE), Dhaka.
5. Director General, Department of Immigration and Passport, Dhaka.
6. Director General, (Consular), Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbal).
7. Mr. Md. Ziaul Haque, Director, Department of Environment (DoE), Dhaka.
8. Resident Representative, ESCAP, Bangladesh (Request for necessary Actions).
9. Executive Director, Hazrat Shahjalal International Airport, Dhaka
10. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest and Climate Change, Dhaka.
11. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
12. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
13. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka.(with request to upload in the website).
14. Office Copy.

Handwritten signature or mark.