



No. 22.00.0000.052.25.003.22(1).103

Date: 26.02.2023

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh in favour of the following Officer for attending the "12th Annual SAVE Vulture Planning Meeting" to be held at Nawalpur, Nepal from 07.03.2023 to 12.03.2023 under the terms and conditions described in paragraph 2.

Sl No.	Name	Designation	Place of Posting
1.	Mr. A S M Jahir Uddin Akon	Conservator of Forests	Forest Department, Jessore Circle, Jessore

2. Terms and conditions:

- i. The Officer will start his journey for Nepal on a convenient date near 07 March 2023;
- ii. The period of this meeting and the time spent for travel and transit will be treated as on duty;
- iii. He will draw his pay and allowances in local currency; **there will be no financial involvement of Bangladesh Government;**
- iv. IUCN Bangladesh will bear all expenses of the aforesaid meeting;
- v. He will not be allowed to stay abroad more than the approved period;
- vi. He shall return to his respective workplace immediately after returning from the meeting and
- vii. He will have to submit reports on the meeting to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after his returning from the meeting.

3. This order is issued with the approval of the competent authority.

(Roslina Parven)

Senior Assistant Secretary

Phone: 02-9549072

Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

External

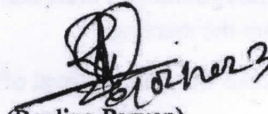
01. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
02. H.E. Ambassador of Bangladesh to Nepal, Embassy of Bangladesh in Nepal.
03. H.E. Ambassador of Nepal to Bangladesh, Embassy of Nepal in Bangladesh.
04. Chief Conservator of Forests, Forest Department, Dhaka.
05. Director General (Consular), Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
06. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
07. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

Internal

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
04. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
05. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (with request to upload the GO on the website).

Personal

01. Mr. A S M Jahir Uddin Akon, Conservator of Forests, Forest Department, Jessore Circle, Jessore.


(Roslina Parven)

Senior Assistant Secretary