



No. 22.00.0000.052.25.002.17(Part-4).67

Date: 01.02.2023

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka


The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh in favour of the following Officers for attending the "1st Environment and Climate Sustainability Working Group Meeting of G20" to be held at **Bangalore, India** from 09.02.2023 to 11.02.2023 under the terms and conditions described in paragraph 2.

Sl No.	Name	Designation	Place of Posting
01	Mr. Iqbal Abdullah Harun	Additional Secretary	Ministry of Environment, Forest & Climate Change, Dhaka.
02	Mr. Md. Amirul Kyser	Deputy Secretary	Ministry of Environment, Forest & Climate Change, Dhaka.

2. Terms and conditions:

- The Officers will start their journey for India on a convenient date near 09 February 2023;
- The period of this meeting and the time spent for travel and transit will be treated as on duty;
- They will draw their pay and allowances in local currency;
- Ministry of Environment, Forest & Climate Change, Dhaka, Government of Bangladesh will bear all expenses (Code No. 3244101-Travel Expense) of the aforesaid meeting;**
- They will not be allowed to stay abroad more than the approved period;
- They shall return to their respective workplace immediately after returning from the meeting and
- They will have to submit reports on the meeting to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after their returning from the meeting.

3. This order is issued with the approval of the competent authority.


01.02.2023
(Jesmin Nahar)

Senior Assistant Secretary
Phone: 02-55100257
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

External (Not in order of seniority)


01. Principal Secretary to the Honorable Prime Minister, Prime Minister's Office, Bangladesh.
02. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
03. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
04. H.E. High Commissioner of Bangladesh to India, High Commission of Bangladesh in India.
05. H.E. High Commissioner of India to Bangladesh, High Commission of India in Bangladesh.
06. Director General (Consular), Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
07. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
08. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

Internal (Not in order of seniority)

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
04. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
05. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (with request to upload the GO on the website).
06. Assistant Secretary, Admin Section-03, Ministry of Environment, Forest & Climate Change, Dhaka (with request to withdraw travel expenditure in advance in favour of the Officers travelling).
07. Accounts Officer, Ministry of Environment, Forest & Climate Change, Dhaka.

Personal (Not in order of seniority)

01. Mr. Iqbal Abdullah Harun, Additional Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
02. Mr. Md. Amirul Kyser, Deputy Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.


01.02.2023
(Jesmin Nahar)
Senior Assistant Secretary