



No. 22.00.0000.052.25.003.22(1).229

Date: 18.04.2023

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka


The undersigned is directed to convey the Government's approval to the following officer for attending the "10th Session of the Plenary of the Intergovernmental Science-Policy Platform on Biodiversity and Ecosystem Services (IPBES 10)" to be held at **Bonn, Germany** from **28.08.2023** to **02.09.2023** under the terms and conditions described in paragraph-2.

Sl No.	Name	Designation	Place of Posting
01	Mr. Mohammad Abdul Wadud Chowdhury	Deputy Secretary	Ministry of Environment, Forest & Climate Change, Dhaka.

2. Terms and conditions:

- i. The Officer will start his journey for Germany on a convenient date near 28 August 2023;
- ii. The period of this meeting and the time spent for travel and transit will be treated as on duty;
- iii. He will draw his pay and allowances in local currency; **there will be no financial involvement of Bangladesh Government;**
- iv. IPBES will bear all expenses of the aforesaid meeting;
- v. He will not be allowed to stay abroad more than the approved period;
- vi. He shall return to his respective workplace immediately after returning from the meeting; and
- vii. He will have to submit a report on the meeting to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after his returning from the meeting;

3. This order is issued with the approval of the competent authority.


18.04.2023
(Jesmin Nahar)

Senior Assistant Secretary
Phone: 02-55100257
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

External


01. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
02. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
03. H.E. Ambassador, Embassy of Bangladesh in Berlin, Germany.
04. H.E. Ambassador, Embassy of the Federal Republic of Germany in Dhaka, Bangladesh.
05. Director General (Consular), Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
06. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
07. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

Internal

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
04. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
05. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (**with request to upload the GO on the website**).
06. Accounts Officer, Ministry of Environment, Forest & Climate Change, Dhaka.
07. Mr. Jamirul Islam, Protocol Assistance Officer, Ministry of Environment, Forest & Climate Change, Dhaka.

Personal

01. Mr. Mohammad Abdul Wadud Chowdhury, Deputy Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.


18.04.2023
(Jesmin Nahar)

Senior Assistant Secretary