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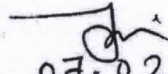
Date: 07.02.2023

To: Chief Accounts and Finance Officer  
Ministry of Environment, Forest and Climate Change  
Segun Bagicha, Dhaka

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh in favour of the following Officers for attending the "Regional Expert Workshop of the Asia Pacific Forest Genetic Resources Programme (AFROGEN)" to be held at **Kuala Lumpur, Malaysia** from 14.03.2023 to 17.03.2023 under the terms and conditions described in paragraph 2.

Sl No.	Name	Designation	Place of Posting
01	<b>Dr. Md. Zahidur Rahman Miah</b>	Director	National Botanical Garden, Mirpur, Dhaka.
02	<b>Mr. Md. Tauhidur Rahman</b>	Forester	Forester, RIMS Unit, Ban Bhaban, Agargaon, Dhaka.

2. Terms and conditions:
  - i. The Officers will start their journey for **Malaysia** on a convenient date near 14 March 2023;
  - ii. The period of this workshop and the time spent for travel and transit will be treated as on duty;
  - iii. They will draw their pay and allowances in local currency; **There will be no financial involvement of Bangladesh Government;**
  - iv. APAFRI will bear all expenses of the aforesaid workshop;
  - v. They will not be allowed to stay abroad more than the approved period (except travel time);
  - vi. They shall return to their respective workplace immediately after returning from the workshop; and
  - vii. They will have to submit reports on the workshop to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after their returning from the workshop.
3. This order is issued with the approval of the competent authority.

  
07.02.2023  
(Jesmin Nahar)

Senior Assistant Secretary  
Phone: 02-55100257  
Email: [admin2@moef.gov.bd](mailto:admin2@moef.gov.bd)

Copy for kind information and necessary action (Not in order of seniority):

**External**


01. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
02. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
03. H.E. High Commissioner of Bangladesh in Malaysia, High Commission for the People's Republic of Bangladesh in Malaysia.
04. H.E. High Commissioner of Malaysia in Bangladesh, High Commission of Malaysia in Bangladesh.
05. Chief Conservator of Forests, Bangladesh Forest Department, Dhaka.
06. Director General (Consular), Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
07. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
08. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

**Internal**

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
04. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
05. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (with request to upload the GO on the website).

**Personal**

01. Dr. Md. Zahidur Rahman Miah, Director, National Botanical Garden, Mirpur, Dhaka.
02. Mr. Md. Tauhidur Rahman, Forester, Forester, RIMS Unit, Ban Bhaban, Agargaon, Dhaka.

  
07.02.2023  
(Jesmin Nahar)  
Senior Assistant Secretary