



No. 22.00.0000.052.25.001.21.583

Date: 03.10.2023

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka


The undersigned is directed to convey the approval of the Ministry of Environment, Forest & Climate Change, Government of the People's Republic of Bangladesh in favor of the following Officers attending a meeting titled 'South Asia Regional Consultation on Wildlife Crime', scheduled to be held in **New Delhi, India** from **October 11th to 12th, 2023**, under the terms and conditions described in paragraph 2.

Sl No.	Name	Designation	Place of Posting
i.	Mr. Md. Shofiqul Islam	Divisional Forest Officer	Coastal Forest Division, Patuakhali
ii.	Mr. Rafiqul Islam Chowdhury	Divisional Forest Officer	Wildlife Management & Nature Conservation Division, Chattogram.
iii.	Mr. Md. Jahangir Kabir	Wildlife Inspector	Wildlife Management & Nature Conservation Division, Rajshahi.

2. Terms and conditions:

- The Officers will start their journey for **India** on a convenient date near 11 October 2023;
- The period of this meeting and the time spent for travel and transit will be treated as on duty;
- They will draw their pay and allowances in local currency; **there will be no financial involvement of Bangladesh Government;**
- United Nations Office on Drugs and Crime (UNODC) will bear all expenses of the aforesaid meeting;
- They will not be allowed to stay abroad more than the approved period (except travel time);
- They shall return to their respective workplace immediately after returning from the meeting and
- They will have to submit reports on the meeting to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after their return from the meeting.

3. This order is issued with the approval of the competent authority.


03.10.2023
(Jesmin Nahar)
Senior Assistant Secretary
Phone: 02-55100257
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

External


01. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
02. H.E. High Commissioner of Bangladesh to India, High Commission of Bangladesh in India.
03. H.E. High Commissioner of India to Bangladesh, High Commission of India in Bangladesh.
04. Chief Conservator of Forests (CC), Forest Department, Dhaka.
05. Director General (Consular), Ministry of Foreign Affairs, Dhaka (**with request to issue Note Verbale**).
06. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
07. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

Internal

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
04. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
05. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (**with request to upload the GO on the website**).

Personal

01. Mr. Md. Shofiqul Islam, Divisional Forest Officer, Coastal Forest Division, Patuakhali.
02. Mr. Rafiqul Islam Chowdhury, Divisional Forest Officer, Wildlife Management & Nature Conservation Division, Chattogram.
03. Mr. Md. Jahangir Kabir, Wildlife Inspector, Wildlife Management & Nature Conservation Division, Rajshahi.


03.10.2023
(Jesmin Nahar)

Senior Assistant Secretary