



No. 22.00.0000.052.25.001.21.584

Date: 03.10.2023

To: Chief Accounts and Finance Officer
Ministry of Environment, Forest and Climate Change
Segun Bagicha, Dhaka


The undersigned is directed to convey the approval of the Ministry of Environment, Forest & Climate Change, Government of the People's Republic of Bangladesh in favor of the following Officers attending a program titled '7th Wildlife Inter-Regional Enforcement (WIRE) Meeting', scheduled to be held in **Abu Dhabi, UAE** from **November 07th to 10th, 2023**, under the terms and conditions described in paragraph 2.

Sl No.	Name	Designation	Place of Posting
i.	Mr. Mohammad Abdul Awal Sarker	Conservator of Forests	Forest Department (Administration & Finance), Dhaka
ii.	Ms. Dipannita Bhattacharjee	Wildlife & Biodiversity Conservation Officer	Wildlife Management & Nature Conservation Division, Chattogram
iii.	Mr. Rathindra Kumar Biswas	Wildlife & Biodiversity Conservation Officer	Wildlife Crime Control Unit, Dhaka

2. Terms and conditions:

- The Officers will start their journey for **UAE** on a convenient date near 07 November 2023;
- The period of this meeting and the time spent for travel and transit will be treated as on duty;
- They will draw their pay and allowances in local currency; **there will be no financial involvement of Bangladesh Government;**
- United Nations Office on Drugs and Crime (UNODC) will bear all expenses of the aforesaid meeting;
- They will not be allowed to stay abroad more than the approved period (except travel time);
- They shall return to their respective workplace immediately after returning from the meeting and
- They will have to submit reports on the meeting to the Admin-2 section of the Ministry of Environment, Forest and Climate Change within seven days after their return from the meeting.

3. This order is issued with the approval of the competent authority.


03.10.2023
(Jesmin Nahar)

Senior Assistant Secretary
Phone: 02-55100257
Email: admin2@moef.gov.bd

Copy for kind information and necessary action (Not in order of seniority):

External

01. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
02. H.E. Ambassador of Bangladesh to UAE, Embassy of Bangladesh, Abu Dhabi, UAE.
03. H.E. Ambassador of the UAE to Bangladesh, Embassy of the United Arab Emirates in Dhaka, Bangladesh.
04. Chief Conservator of Forests (CC), Forest Department, Dhaka.
05. Director General (Consular), Ministry of Foreign Affairs, Dhaka (**with request to issue Note Verbale**).
06. Director General, Department of Immigration and Passports, Dhaka.
07. Director, Divisional Passport and Visa Office, Chattogram.
08. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
09. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

Internal

01. Additional Secretary (All), Ministry of Environment, Forest and Climate Change, Dhaka.
02. Private Secretary to the Hon'ble Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
03. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment, Forest & Climate Change, Dhaka.
04. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
05. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (**with request to upload the GO on the website**).

Personal

01. Mr. Mohammad Abdul Awal Sarker, Conservator of Forests, Forest Department (Administration & Finance), Dhaka.
02. Ms. Dipannita Bhattacharjee, Wildlife & Biodiversity Conservation Officer, Wildlife Management & Nature Conservation Division, Chattogram.
03. Mr. Rathindra Kumar Biswas, Wildlife & Biodiversity Conservation Officer, Wildlife Crime Control Unit, Dhaka.



03.10.2023

(Jesmin Nahar)

Senior Assistant Secretary